

Setting up your Twitter account

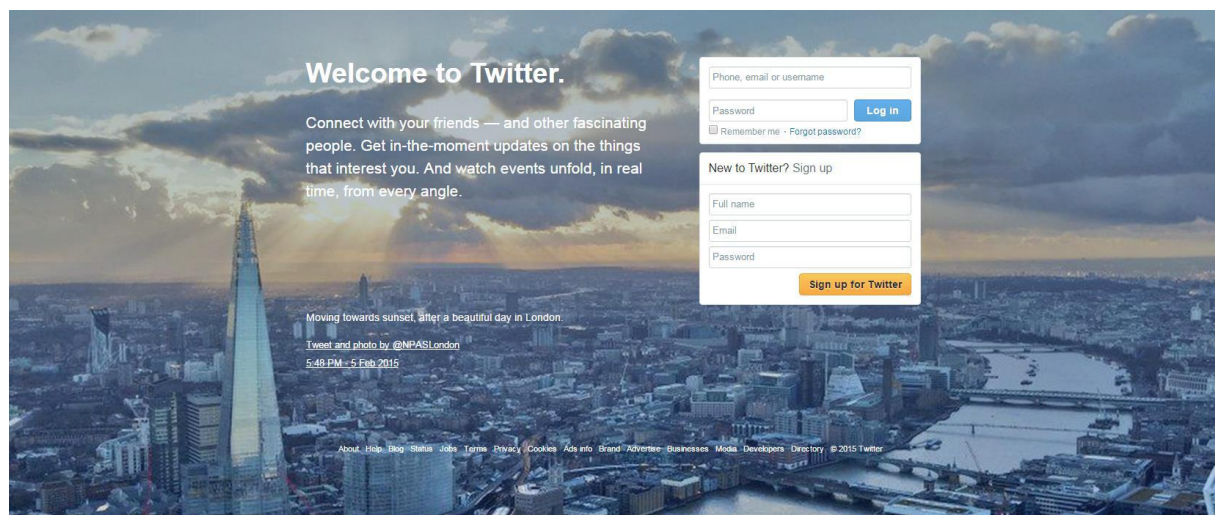
This briefing document will take you through the Twitter sign up process, step-by-step.

To sign up for Twitter, you will need:

- A name for your account
- A picture for your avatar
- Access to the email address you will be using for the account

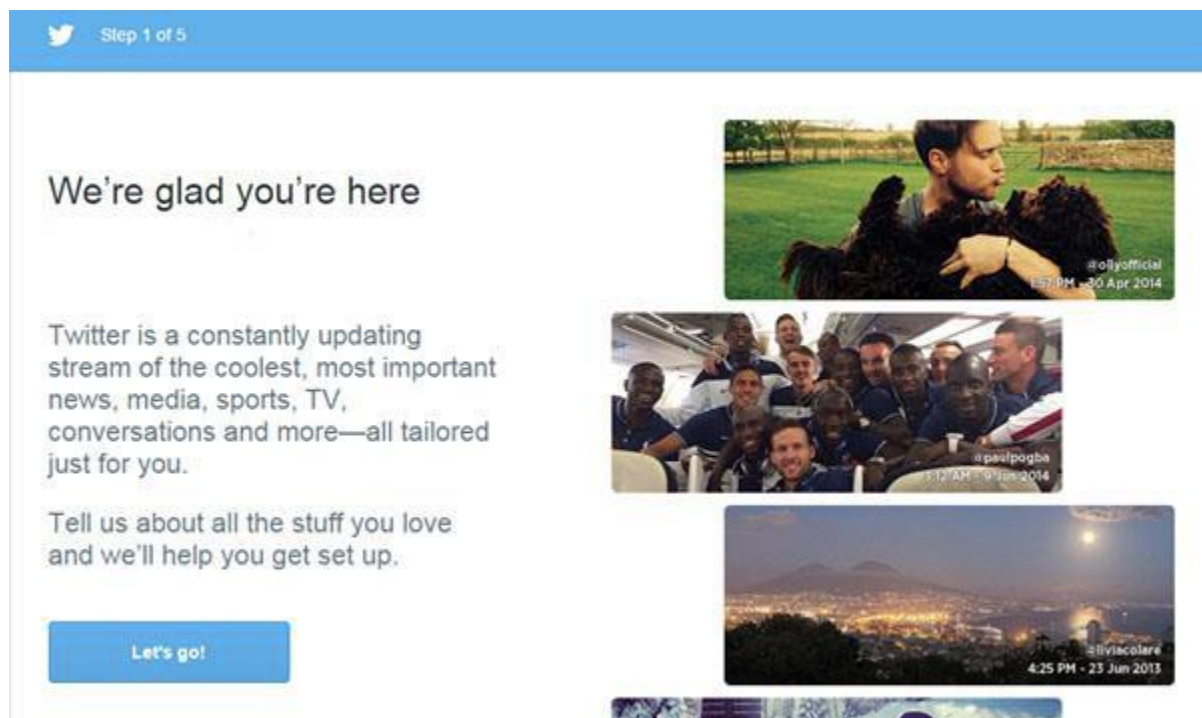
Signing up

Go to <http://www.twitter.com> and enter your details into the 'New to Twitter?' sign up box

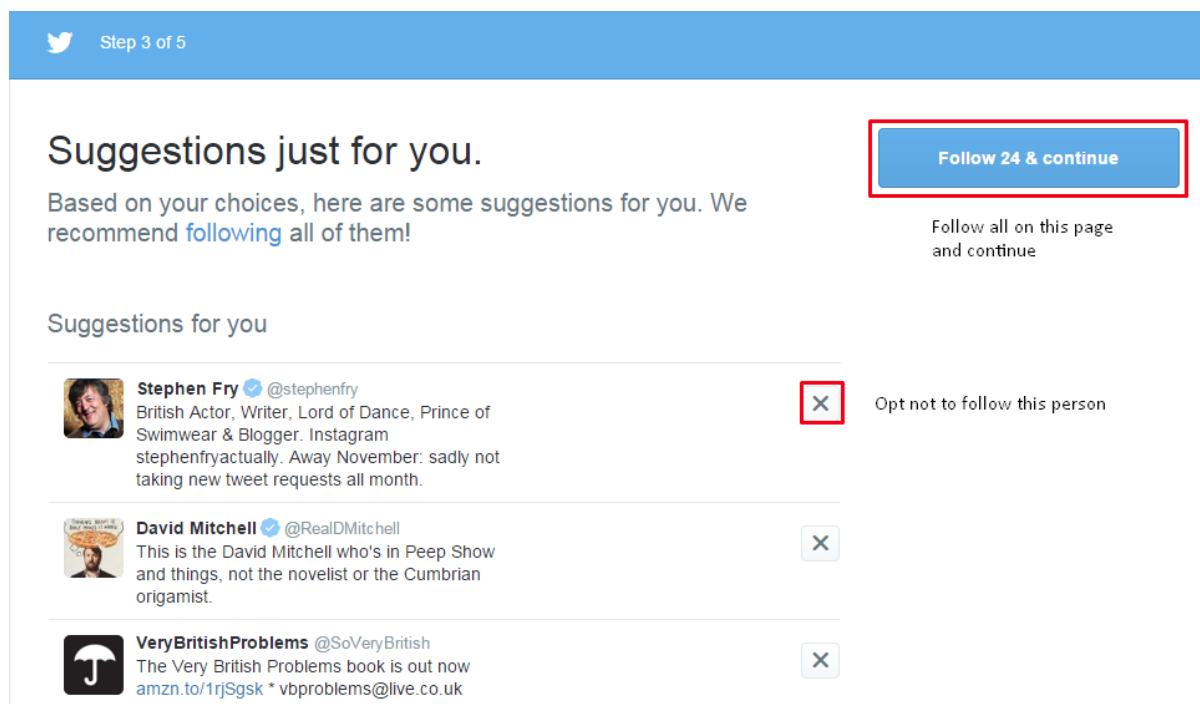


You will be asked to choose a username. You can change this later, but it is worth taking time to choose your username, as this is how others will find you.

Twitter will now take you through the set up process. During the tutorial, you will be asked to 'follow' other tweeters, don't worry - you can undo this later



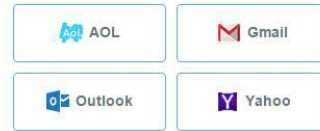
Based on your interests, Twitter will offer you a selection of people to follow. You can either follow all the people on the list, or remove those you're not interested in, again this is something you can change later:



One element of the tutorial you can opt out of is allowing Twitter to access your email contacts. Just click skip at the bottom right of the screen:

Find people you know.

Find people you know so you can see what they're sharing. Don't worry, we won't email your contacts without your permission.



Choosing a service will open a window for you to log in securely and import your contacts to Twitter. You'll only find users who have allowed their accounts to be found by email address. We won't email anyone without your consent, but we may use contact information to make Who To Follow suggestions. You can remove your contacts from Twitter at any time.

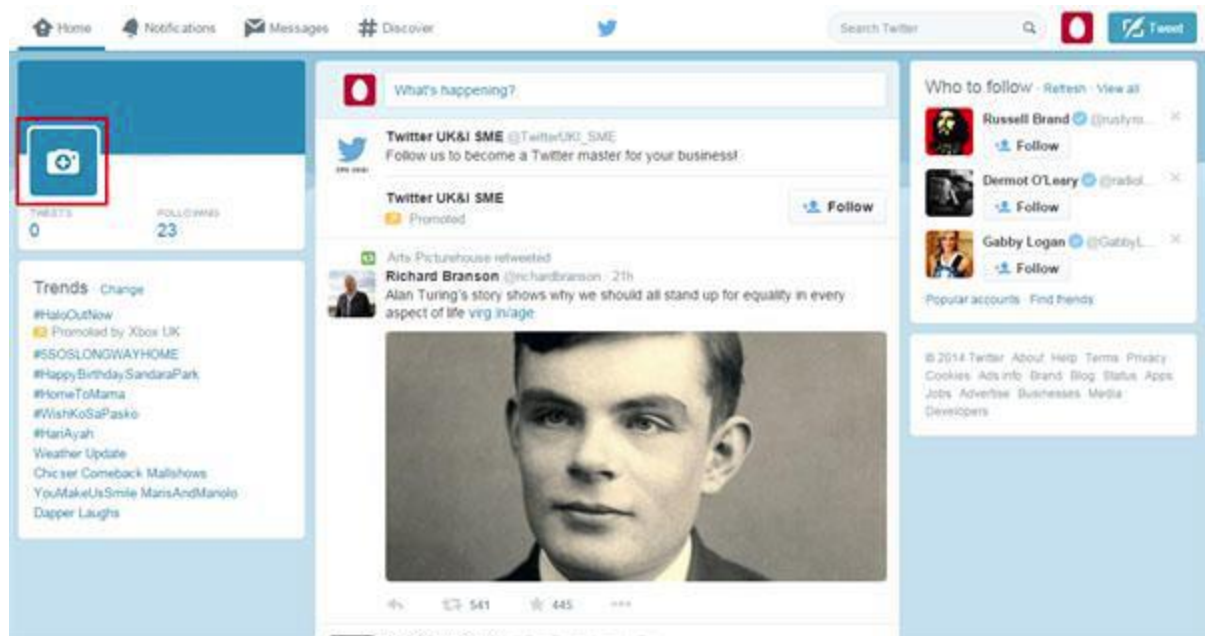
Skip this step

Twitter will contact you by email to confirm your account, so check your inbox before going further.

Customising your account

This is your first opportunity to choose a look and feel for your account.

First, choose an avatar image for your account by clicking the camera icon. If you need to, you can resize it using PicMonkey. You can change this later on:

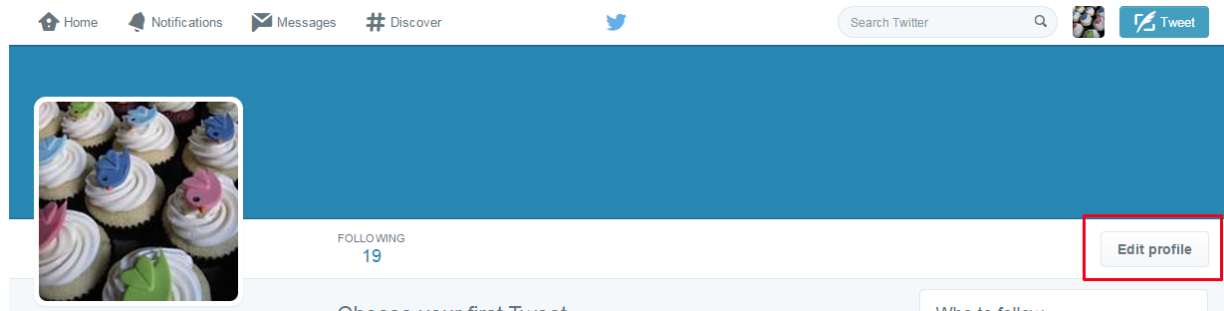


That's better!



Click on your avatar to head to your profile page. This is how your account looks to your followers.

Before you start tweeting, let's customise your page. Click 'edit profile':



This activates the customisation screen, allowing you to change your header photo, assign a theme colour, and add some information about you - a short bio and a link:

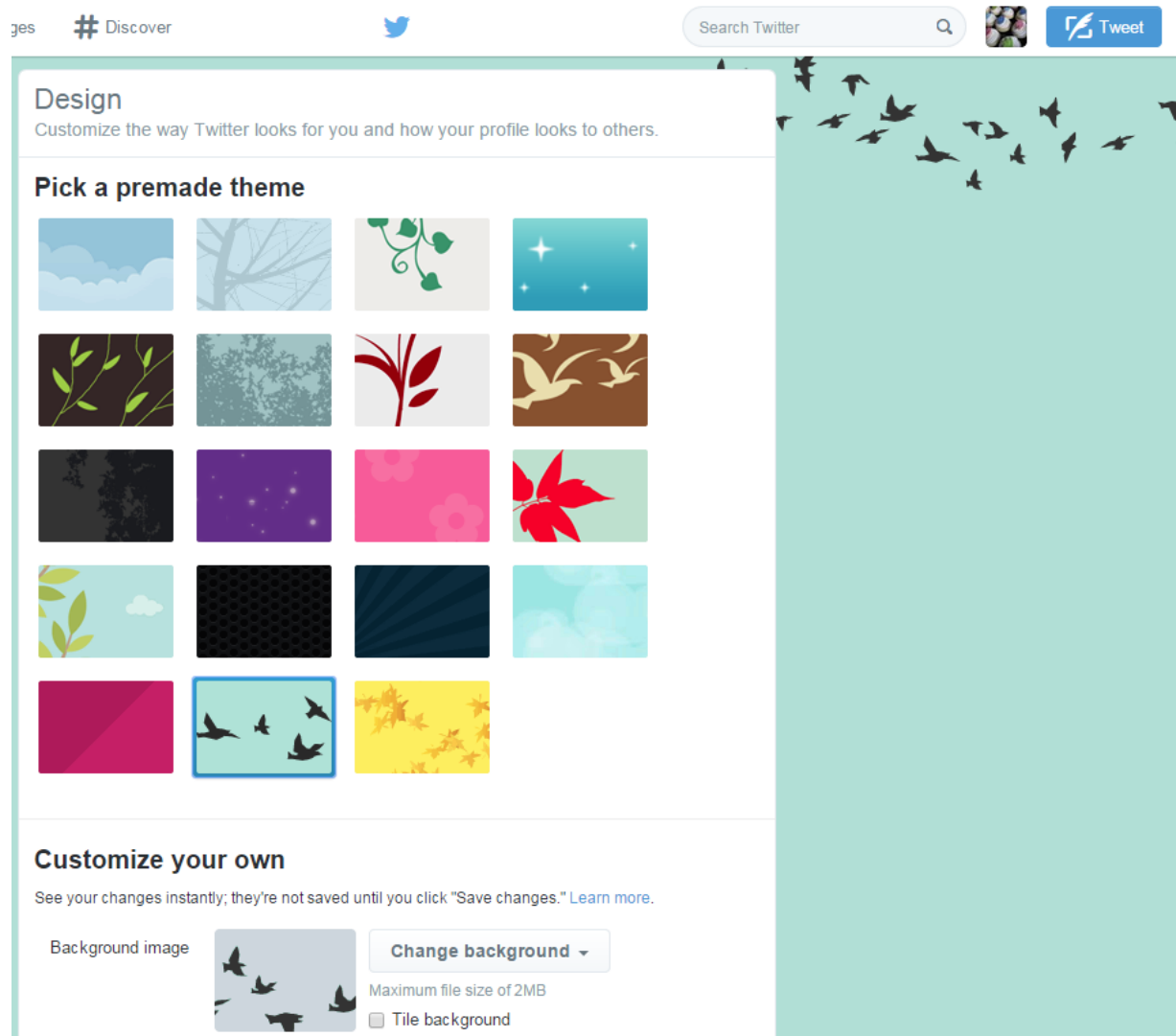


Once you have completed your bio and uploaded your image, you'll be taken to your Twitter homepage. Before we really get down to customising your account, if you haven't already, check your email for a Twitter confirmation email. Follow the instructions and you'll be directed back to your home page.

A splash of colour

We're now going to explore the settings menu, you can access by clicking your avatar icon at the top of the page. From here you can define your privacy settings, and change your username or passwords. You may notice the option to 'Protect your Tweets'; clicking this will render your account private. For the purposes of the session, please keep your account public. We will discuss public vs private accounts in the session.

Let's add some colour to your account. Select Design (Avatar > Settings > Design)



Explore, and select one of the premade themes, or if you are feeling adventurous: choose your own background image and colour options. Don't forget to click 'Save changes'.

Exploring further

Take some time to explore the options in the header menu. One thing you can do is unfollow those accounts you chose during the tutorial. You can do this by clicking 'Home' then selecting 'Following'. Hover over the blue Following notification and click to Unfollow.

Congratulations! You've just set up your Twitter account and are ready to start tweeting.

To login again, you will need to remember your account name, known as a handle, or the email address you signed up with, and your password.