

Please note that this Language Policy is for the previous admissions year and is subject to change for 2024/25 admissions. Please use this as a guideline in the meantime. The new policy will be added later in the year. If you have any questions or concerns, get in touch with the EMBA admissions team

1. Conditions where you would not need a TOEFL/IELTS test

A TOEFL/IELTS test is not normally required if:

1. Your nationality is from the following list; or
2. You have completed formalised education, equivalent to a UK Bachelor’s Degree, for a minimum of three years in an academic institution located in the following list. The graduation date must be within 30 months of the start date of the Executive MBA programme; or
3. You have completed formalised education, equivalent to a UK **Bachelor’s** Degree, for a minimum of three years in an academic institution located in the following list AND have been working in a country located in the following list since completing your degree:

List A	
<ul style="list-style-type: none">• Antigua and Barbuda• Australia (also Christmas Island, Norfolk Island, Keeling Islands, Cocos Islands)• Bahamas• Barbados• Belize• Bermuda• British Antarctic Territory (also British Antarctica)• British Indian Ocean Territory (also Chagos Archipelago, Indian Ocean Territory)• British Virgin Islands• Canada (with the exception of the French-speaking areas)• Channel Islands• Dominica• Falkland Islands	<ul style="list-style-type: none">• Gibraltar• Grenada• Guyana• Irish Republic• Jamaica• Malta• New Zealand (also Niue, Tokelau, Cokelau, Cook Islands)• St Kitts and St Nevis• St Lucia,• St Vincent and the Grenadines• Trinidad and Tobago• UK• Isle of Man• US

2. **Conditions where an internal assessment by the University's Language Centre would be required**

A TOEFL/IELTS test is not normally required, however, you will be assessed upon admission internally by the University's Language Centre if:

1. Your nationality is from the following list; or

List B	
• Botswana	• Sri Lanka
• Ghana	• Singapore
• India	• Sudan
• Kenya	• Swaziland
• Mauritius	• Uganda
• Netherlands	• West Indies (excepting those in List A)
• Nigeria	• Zambia
• South Africa	• Zimbabwe

2. You have completed a two-year qualification **equivalent to at least a UK Bachelor's or above** in English no more than 2 years before the start date of the course. This includes institutions on List A, List B, and other English-speaking academic institutions. Documents are required to provide evidence of English as Medium of Instruction; or
3. You have completed a two-year qualification equivalent to a UK **Bachelor's Degree** or above in a List A country AND have been working in a country located in List A for at least six months within two years of the start date of the course. If you are given an offer and would like to be referred for internal assessment you will be given a declaration document for your company HR to sign confirming your dates and location of employment; or
4. You have completed a two-year qualification **equivalent to a UK Bachelor's Degree or above in a List A country** AND have been working for an international company whose official operating language is English for at least six months within two years of the start date of the course. If you are given an offer and would like to be referred for internal assessment you will be given a declaration document for your company HR to sign confirming your dates of employment and that English is the official language.

3. Conditions where a TOEFL/IELTS test would be required

If none of the above applies, you are required to take either the TOEFL iBT or IELTS (Academic or UKVI Academic). TOEFL iBT Home Edition and IELTS Indicator scores are also accepted. The minimum English language requirements for admission into the Executive MBA are as follows:

1. A valid TOEFL score of at least 100 with no sub score less than 25, taken within two years of the programme start date (our TOEFL institution code is 0908); or
2. A valid IELTS score of at least 7.0 with sub scores of no less than 7.0 in Listening, Writing, Speaking, and 6.5 in Reading, taken within two years of the programme start date.

If you have 'narrowly missed' the minimum required levels in either the TOEFL or IELTS, then you may be referred to the Language Centre for assessment, upon admission by your Admissions Coordinator.

Please be aware that it is at the discretion of the Admissions Committee to introduce a TOEFL/IELTS test or internal Language Centre Assessment requirement at any stage in the admissions process, even if you have complied with the conditions outlined above.